



BOARD OF INTERMEDIATE & SECONDARY EDUCATION, LAHORE

Controller of Examinations

042-99200033-34

Email: controllerbiselahore2019@gmail.com

No: 24 CE/P

Dated: 04/03/25

1. **All the worthy Chief Executive Officers (Education)**
Lahore/Kasur/Sheikhupura/Nankana Sahib
2. **All the Deputy Directors of Education (Colleges)**
Lahore/Kasur/Sheikhupura/Nankana Sahib
3. **All the Branch Officers of Controller Wing**

Subject: **FAILURE TO ATTEND OFFICIALS CALLS**

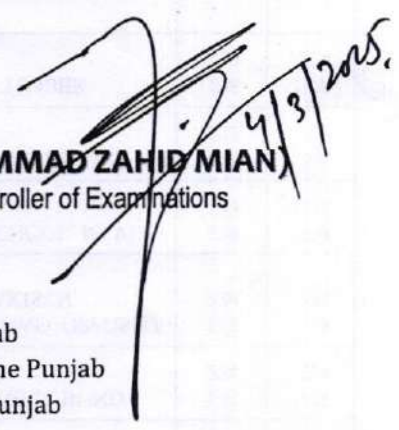
Apropos the directions of the worthy Commissioner, Lahore Division / Chairman, BISE, Lahore, on the subject referred to supra.

2. The Secondary School Certificate (1st Annual) Examination, 2025 has started w.e.f. March 04, 2025 within the territorial jurisdiction of BISE, Lahore. I am directed by the Competent Authority / Chairman, BISE, Lahore to intimate that the following instructions regarding the non-attendance/failure to attend the official phone calls must be conveyed to all and be got implemented in true letter and spirit accordingly.

- (a) Since the prime and crux of the BISE functions and rules of business is to "hold and conduct all examinations pertaining to Secondary Education, Intermediate Education, Pakistani and Classical Languages and such other examinations as may be determined by the Government" hence any task may be assigned any time 24/7 regarding the disposal of the same for which mostly the intimation is conveyed through the Cellular Phones of the officers / officials of the BISE.
- (b) However, it has been reported by the Branch Officers that sometimes, in need of the emergency and urgency, the officers / officials of the Controller Wing and the supervisory staff including the Higher Officers of the Schools and College Side neither attend the official calls nor respond back and keep their cell phones in off-mode which is not warranted at any cost.
- (c) It is, therefore, required by all to keep their cell phone in ON MODE 24/7 and attend the officials calls whenever they are made to any of the above staff/officers from the BISE/Officers/Officials and if any call is missed due to any reason beyond the control of the officer/official being called telephonically, he must respond back immediately.
- (d) Non-attendance of official calls and non-responding back are the practices that fall in the ambit of MISCONDUCT and may entail initiation or recommendation of proceedings against the delinquent officers/officials accordingly.

3. I am, therefore, directed to intimate that the above instructions must immediately be brought into the notice of all stakeholders, supervisory staff, staff of the Controller Wing, officers of the lower formations for meticulous implementation and observance accordingly so that in case of any emergency, urgency or otherwise, the cellular phones are not left unattended as the very act may create embarrassment and problem due to non-attendance or non-call back by the desired recipients of the calls, officers/officials/supervisory staff.

4. Further action may kindly be got affected at your end alongwith transmission of the instructions to all concerned immediately under intimation to the undersigned for the information of the worthy Commissioner / Chairman, BISE, Lahore.


(MUHAMMAD ZAHID MIAN)
Controller of Examinations

Transmission:

- i. PS to Secretary, Higher Education Department, Government of the Punjab
- ii. PS to Special Secretary, Higher Education Department, Government of the Punjab
- iii. PS/PA to Secretary, School Education Department, Government of the Punjab
- iv. Director (Monitoring), School Education Department, Punjab
- v. PS to Commissioner, Lahore Division / Chairman, BISE, Lahore
- vi. PS to Additional Secretary (Boards), Higher Education Department, Government of the Punjab
- vii. PA to Deputy Secretary (Boards), Higher Education Department, Punjab
- viii. The Section Officer (Boards), Higher Education Department, Government of the Punjab
- ix. PA to Secretary, BISE, Lahore
- x. The Incharge Computer Section, BISE, Lahore for posting the direction letter on the website of the BISE as well
- xi. Deputy Controller Conduct (Personnel), BISE, Lahore
- xii. Mr. Sadi Ahmad, CE Staff for posting of the above directions in all WhatsApp Groups of the Supervisory Staff/Squads/Members etc.
- xiii. Office record file-2025