



**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION  
86-MOZANG ROAD, LAHORE.**

1. All the worthy Chief Executive Officers (Education), Lahore, Kasur, Nankana Sahib & Sheikhpura.
2. All the Deputy Directors of Education (Colleges) Lahore, Kasur, Nankana Sahib & Sheikhpura.

Reference No. 2004/HALLS

Dated: 20-04-2024.

Subject: PROVISION OF SCHOOL AND COLLEGE HALLS FOR THE ESTABLISHMENT OF THE BISE HSSC 1<sup>ST</sup> ANNUAL EXAMINATION CENTRES AND FOR ALL THE EXAMINATIONS TO BE CONDUCTED IN FUTURE AS THE FIRST PREFERENCE.

Apropos the directions of the worthy Secretary to Government of the Punjab, Higher Education Department, the worthy Commissioner Lahore/Chairman BISE, Lahore and entailment to the decisions made in the PBCC meeting dated 06-04-2024 and confirmation of the subject minutes of the meeting in the PBCC meeting dated 16-04-2024 on the subject referred to supra.

2. I am directed by the Chairman-BISE/worthy Commissioner, Lahore Division and the Controlling Authority, the worthy Secretary to Government of the Punjab, Higher Education Department to convey the following special instructions to be followed by all and transmission of the same to all the lower formations including the Heads of all Government and the Recognized Schools and Colleges of Lahore, Kasur, Nankana & Sheikhpura where currently the BISE has established its Examination Centres and the institutions wherein the centres will be established in future as well.

(a) The examination centres must first, as a policy preference, be established in the Schools & Colleges Halls both in the Government and the recognized institutions where the BISE has housed its examination centres.

(b) In case of increased requirements, the spacious and well-lit rooms be provided for the purpose.

(c) In the Halls, proper and ample spacing be maintained, appropriate furniture required for the stated purpose be provided on top priority basis.

(d) The Heads of the Institutions/Principals/Headmasters/Headmistresses & the Incharge of the Institutions must remain present being the appointed Resident Inspectors in the respective institutions for the provision of the subject facilities. **The Institute Heads/RIs and Mobile Inspectors shall also be held responsible for any untoward**

**incident, misappropriation or malpractice at their respective Centres.**

- (e) There is a **ZERO-tolerance policy** regarding any premature leakage of question paper on social media or otherwise. FIRs/disciplinary action against respective centre in charge/whole team & administrators of social media groups/web pages will be taken.
- (f) In case, the Halls are present but the same have not been extended/provided to the BISE Examination Centre Superintendents, very strict action shall either be got initiated or recommended to the worthy Competent Authorities of the subject institutions under the relevant rules, Acts and regulations accordingly.
- (g) For the stated purpose a,b,c & d supra, both the Centre Superintendents and the Resident Inspectors shall arrange the stated facilities on top priority basis.
3. Further action may please be taken at your end along with transmission of the above directions of the Competent Authorities to all the lower formations/Heads of the institutions both of the Schools & Colleges (Government, Recognized and Registered Institutions) for strict adherence to the directions in TOTO please as **NO EXCUSE WHATSOEVER** shall be entertained while the execution of the inspections of the examination centres.

  
(MUHAMMAD ZAHID MIAN)  
CONTROLLER OF EXAMINATIONS

**TRANSMISSION**

1. The PS to Secretary to Government of the Punjab, Higher Education Department.
2. The PS to Chairman-BISE/Commissioner Lahore Division Lahore.
3. The Additional Secretary (Boards) Higher Education Department.
4. The Section Officer (Boards) Higher Education Department.
5. The Deputy Controller (Conduct) BISE, Lahore.
6. The Incharge Computer BISE Lahore for posting the direction letter on the website of the BISE as well.
7. The PRO of the BISE for wider dissemination of the directions.
8. PA to Controller of Examinations, BISE Lahore for record and sending the same to all concerned via emails.
9. Mr. Sadi Ahmed, Personal Staff to Controller for posting of the above directions in all whatsapp groups of the Supervisory staff/squads/Members etc.
10. The Office Order File.